



# Non-Trustee Committee Membership

## Governance Model

The Board of Trustees of the Catholic Schools Foundation sets the budget and strategic vision and oversees its implementation through active committees. It delegates management functions to an executive director. In this model, the trustees as a whole have authority, but no single trustee has the ability to dictate practice or strategy. The functional work of the foundation is delegated to working committees.

This model allows for formal non-Trustee participation in the process through the committee structure as full voting members of the various committees. All Committee votes are non-binding.

## Appointment

Non-Trustee Committee members are appointed at the discretion of the Executive Director with the concurrence of the Committee Chair.

## Term

Non-Trustee Committee members have a three year term. This term is renewable. At anytime, the term may also be concluded at the discretion of the president of the Board in consultation with the Committee on Trustees.

## Expectations

Non-Trustee members are expected to actively participate in the routine work of the Committee, be ambassadors of the Foundation and philanthropically support the work of the Catholic Schools Foundation in a meaningful way.

Non-Trustee members are also expected to complete an annual conflict of interest form.

## Implementation of the Plan

Effective upon approval, all non-Trustee Committee members will receive a correspondence from the Board and or Committee Chair and Executive Director outlining the following:

- New policy
- Affirmation about their intention to continue their service
- Conflict of Interest policy form

Additionally:

- Implementation steps will then be undertaken for all new appointments as time concludes for current appointments to affirm interest in continuing or to terminate service.
- Policy will be added to Annual Meeting for review, affirmation or amendment.
- Implementation for existing members will establish rolling terms for continuity and assigned at the discretion of the committee chair and executive director.